

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
CAMPUS: _____

ENROLMENT CHECKLIST

for OLD STUDENTS (Grade 8, Grade 9, Grade 10, Grade 11 & Grade 12)

NAME _____ GRADE LEVEL _____ SY _____ Student No. _____

Last Name, Given Name M.I.

STEP	REQUIREMENTS	SIGNATURE	DATE
1	1 Student Information Form w/ 2 pcs. recent 1x1 picture (updated) 2 Scholar's Oath 3 Legal Guardianship Papers (if applicable) 4 Notarized Student Scholarship Categorization Data Form 5 Latest Income Tax Returns (ITR) of parents 6 BIR Certification from non-filing of ITR (if applicable) 7 Notarized Statement of Assets and Liabilities of the Family (if applicable) 8 Unemployment/Retirement Papers (if applicable) 9 Certified True Copy of the latest Tax Declaration(s) of all real properties by Municipality/City Assessor 10 Certification of No Landholding or Real property by Municipal/City Assessor 11 Certificate of registration of vehicles (if applicable) 12 Electric bills for the last 3 months or a statement of electric consumption from the power utility firm in the last 3 months 13 One (1) legal size brown folder (for the above documents)	Registrar	
2	Residence Hall Application Form w/ recent 1x1 picture Parent's/Guradian Instruction Sheet Residence Hall Contract List of Appliances/Electrical Devices Form (updated)	Residence Halls Head	
3	1 Health History and Personal Data Sheet w/ recent 1x1 picture(updated) 2 Medical/Dental Consent Form (updated) 3 Complete Physical Examination 4 Laboratory Results a. Chest X-ray b. Urinalysis c. CBC	Nurse	
4	1 Cumulative Records Form	Guidance Associate	